

# TOPICS AND TIMETABLE

Session	Day 1	Day 2	Day 3	Day 4	Day 5
09:00 am to 10:45 am	<b>INTRODUCTION</b> <i>Pages 1-12</i>  Welcome Goals *Jean-Marcel Skills Knowledge Introductions *Naomi  <b>Conducted by ZOOM</b>	<b>MEDIATION</b> <i>Pages 48-57</i>  Bullying & Harassment Ethical issues & other Mediation issues, mediator bias, maintaining  The Mediator, The role, skills, Role of the Non- Participating Support Person	<b>MEDIATION PROCESS</b> <i>Pages 85-86</i>  The final Agenda, Hopes, Needs & Concerns Commencing exploration; Mediator skills in exploration  <b>Role Play: 3 P&amp;J</b>	<b>MEDIATION PROCESS</b> <i>Pages 96-98</i>  Private Sessions  <b>Role Play: 6 P&amp;J</b>	<b>Role Play: 9</b> <b>Boys will be Boys</b> <b>Mediation Simulation</b>
10:45 am to 11:00 am	Morning Tea break	Morning Tea break	Morning Tea break	Morning Tea break	Morning Tea break
11:00 am	<b>Online Conflict Resolution and Alternative Dispute Resolution Training</b>  <b>CONFLICT</b> <i>Pages 13-24</i>  Conflict Management & Quiz  <a href="http://www.courses.intermediate.com.au">www.courses.intermediate.com.au</a>  Alternative Dispute Resolution (ADR) & Quiz  <a href="http://www.courses.intermediate.com.au">www.courses.intermediate.com.au</a>	<b>PRE-MEDIATION &amp; INTAKE</b> <i>Pages 58-77</i>  Initial Assessment Exercises Explanation of mediation process,	<b>MEDIATION PROCESS</b> <i>Pages 87-92</i>  Exploration: skills in handling difficult parties; impasses; Managing power and empowering parties  <b>Role Play: 4 P&amp;J</b> *Naomi *Peter	<b>MEDIATION PROCESS</b> <i>Pages 99-106</i>  Agreement; Terminating Mediation  <b>Role Play: 7 P&amp;J</b> <b>Debrief</b> <b>Post Mediation</b> <b>Review</b> *Valerie *Naomi	<b>Role Play: 9</b> <b>Boys will be Boys cont'd</b> <b>Mediation Simulation</b> <b>Debrief</b>
	<b>Online Conflict Resolution and Alternative Dispute Resolution Training</b>	Lunch break	Lunch break	Lunch break	Lunch break
	<b>INTRODUCTION TO MODELS OF MEDIATION</b> <i>Pages 30-46</i>  Transactional analysis "I Statements" Time out Drama Triangle  <a href="http://www.courses.intermediate.com.au">www.courses.intermediate.com.au</a>	<b>MEDIATION PROCESS</b> <i>Pages 78-80</i>  The Mediation Session Agreement to Mediate Mediator opening statement  <b>Role Play: 1 P&amp;J</b> <b>Debrief</b>	<b>MEDIATION PROCESS</b>  <b>Role play: 4 P&amp;J cont.</b> <b>Debrief</b>	<b>Role play: 8</b> <i>Page 116</i>  <b>MEDIATION SIMULATION:</b> The Accountants Debrief	<b>Role Play: 10</b> <b>Fred &amp; Wilma</b> <b>Mediation Simulation</b>
	<b>Video</b>	Afternoon Tea	Afternoon Tea	Afternoon Tea	Afternoon Tea
05:00 pm	<b>Anti-Bullying</b>	<b>MEDIATION PROCESS</b> <i>Pages 80-86</i>  Party's opening statement; Issues identification Developing an agenda;  <b>Role Play: 2 P&amp;J</b> <b>Debrief</b>	<b>MEDIATION PROCESS</b> <i>Pages 93-95</i>  Negotiation  <b>Role Play: 5 P&amp;J</b> <b>Debrief</b>	<b>Role Play: 8</b> <b>The Accountants Contd.</b> <b>Debrief</b>	<b>Role Play: 10</b> <b>Fred &amp; Wilma</b> <b>Mediation Simulation</b> <b>Cont'd</b> <b>Debrief</b>